

*Last Update DATE: July 10, 2018***Theater Address:** 64 East 4th St, New York, NY 10003**Mailing Address:** 64 East 4th St, New York, NY 10003**General**

64E4 Cultural Center is a flexible black box Theater that seats up to 50

Dimensions:

North-South: 24'

East-West: 22'

Box Office: The Box Office is located at deck level on the 1st Floor.**Technical Booth:**

Multiple power outlets, telephones, and desk space to accommodate production crew.

Dressing Rooms: There are dressing rooms at basement level, backstage in the basement. The stage manager will be provided with keys to lock and unlock the dressing rooms.**Loading In/Out**

Load in through lobby Building entrance 7'5"(h) x 5'8"(w)

64E4 Cultural Center does not have a loading bay, so all load-ins and load-outs must be done in the lobby of the building. This imposes a few restrictions

-Architectural finishes in the lobby and hallway must need to be protected.

-Since the load-in area is on the street, parking schedules should be carefully coordinated.

• PLEASE NOTE: The elevator is to be used exclusively for the transportation of handicapped staff and patrons. Any damage resulting from using the elevator to transport items will be deducted from your security deposit.

Stages

Stage Deck: Masonite: Fastening to deck is NOT allowed

Workspace: There is no separate workshop space, so sets should arrive ready to be assembled.

Modification is possible in the space, but sawing or welding must first be approved.

Painting: Requests to paint the deck must be submitted in advance to Technical Manager. Upon Strike theater must be painted back* Walls CANNOT be painted

(*Floor Behr - Jet Black EggShell **NO EXCEPTIONS**)

Marley: Marley is not available for 64E4 Cultural Center. When it is down, nothing may be screwed into deck through marley. Tap shoes, sharp points, or other damaging equipment may not be used.

F/X: Please inform us immediately if any fog, cigarettes, open flames (including candles and matches) or other f/x are required for the production. Material data sheets and descriptions for any and all permits required by the NYC and its agencies must be provided six weeks prior to company's arrival.

Flame proofing: Certificates for all materials and scenery **must** be provided before they enter the building. Flame tests are required for all set pieces. If you need a field test and certificate, **Pope Jackson** is a certified inspector and can perform your test for an additional fee.**Rigging:**

64E4 Cultural Center is equipped with a pipe grid. The Grid is rated for 30lbs/linear foot dead load. No live/dynamic loads from grid. All rigging plans must be submitted six (6) weeks prior to your load-in, and are subject to approval.

Support:

Ladders
(2) 8' Ladder
(1) 10' Ladder

Use of Toxic and/or Hazardous Materials

Please be advised that the use of Toxic and/or Hazardous materials, including but not limited to:

- Flammable Materials
- Spray Paints (other than acrylic or water based)
- Acetone or other solvents
- Petroleum based products
- Non-water based adhesives

is forbidden in any interior space of 64E4 Cultural Center without the express written, advanced notice of the theater management. Permission will only be granted upon review of the material and implementation of proper protective procedures.

This policy will be strictly enforced and applies to the entire renting company.

EQUIPMENT IN THE AIR:
INSTRUMENTS:

4 ELED Fresnel II/ 100W lamp/ 10° to 50° Manual zoom/ 5 pin XLR data input & output/ Edison connectors
 8 ELED Par RGB Zoom/ 80W lamp/ 10° to 60° motorized zoom/ 3-pin XLR serial input/output/ Edison connectors
 9 50 degree SF 575W / Stage pin connectors
 10 36 degree SF 575W / Stage pin connectors

TOTAL INSTRUMENTS = 32

CABLE

6 5' Jumpers/ Stage pin connectors
 5 10' Jumpers/ Stage pin connectors
 5 15' Extension Cords
 8 5' 6 Outlet Surge Protectors

TOTAL CABLE: 24

*** PLEASE NOTE:**

- ADDITIONAL EDISON EXTENSION CORDS AND JUMPERS FOR THE LED'S ARE THE RESPONSIBILITY OF THE RENTING COMPANY PLEASE MAKE SURE YOUR LIGHTING DESIGNER IS AWARE.
- ANY CHANGES TO THE REP LIGHTING PLOT MUST BE RESTORED PRIOR TO YOUR LOAD OUT OR YOU WILL BE CHARGED FOR THE LABOR TO RESTORE THE REP PLOT

CONTROL AND DIMMERS

1 Distribution box located at booth
 5 25' DMX data cables
 5 10' DMX data cables
 4 5' 5 pin XLR data cable for LED Fresnels
 8 5' 3 pin XLR data cable for LED Pars
 2 DMX adapter 3pin male to 5pin female
 2 DMX adapter 3pin female to 5pin male
 1 DMX Terminator

ACCESSORIES

32 Safety cables
 4 Barndoors for ELED Fresnels

EQUIPMENT AVAILABLE FOR DEPLOYMENT

INSTRUMENTS

3 36 degree SF 575W / Stage pin connectors

CABLE

9 5' Jumpers/ Stage pin connectors

5 10' Jumpers/ Stage pin connectors

2 25' Jumpers/ Stage pin connectors

CONTROL AND DIMMERS

1 25' DMX data cables

5 DMX adapter 3pin male to 5pin female

1 DMX adapter 3pin female to 5pin male

ACCESSORIES

20 6 1/4" gel frames for SF

4 7 3/4" gel frames for ELED Fresnels

- No food or drinks are allowed in the theater/ lighting booth.
- Please clear the show on the console after rental period is over.
- We don't provide spare lamps or diskettes.
- Led units cannot be left on overnight. They must be powered off when space not in use.

**The theater power can't sustain more lighting instruments/ dimmers than the ones provided. We won't allow additional lighting equipment except for low wattage practicals.

The renter is responsible for the equipment. Any missing parts or units have to be replaced prior to load out date. All lights have working lamps and they must be returned in the same condition.

If you need more information on the lighting console you can download the manual from the Internet.

Please note that we don't have Edison jumpers in our inventory. Renters need to bring those if needed.

The LED fixtures will need to be prepped (DMX mode and address set) prior to hang. If you need more information on these fixtures please download the manual from the Internet.

At the end of the rental we will check out the inventory with the renter. Any missing or damage items will be deducted from the security deposit at market value.

The renter needs to make sure during load not to leave on the grid any tapes, tie lines, cables etc. that were load in for the rental period. The grid should be returned in the same condition it was given to the renter.

Sound: All audio cables running from speakers/grid to the booths are color coded. For detailed information, see the respective theater's Speaker Positioning and Color Coding Plot.

The sound system consists of

EQUIPMENT:

- 1 Sony STR DE197 Amplifier
- 1 Numark Dual CD/Mp3 Player
- 2 Pyle Pro cabinet speakers

CABLE & ACCESSORIES

- 1 1/8 to RCA cable
- 2 Color coded grid cabling:
- 2 Spansets
- 6 Ratchet straps

The renter is responsible for the equipment. Any missing parts or cable must be replaced prior to load out date.

For assistance, please contact:

64E4 Cultural Center
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