

64E4 Cultural Center TECH SPECS Theater 2

Theater Address:

64 East 4th St, New York, NY 10003

Updated April 2025

General

64E4 Cultural Center is a flexible black box Theater that seats up to 50

Dimensions:

North-South: 24'

East-West: 22'

Box Office: The Box Office is located at deck level on the 1st Floor.

Technical Booth:

Multiple power outlets and desk space to accommodate production crew.

Dressing Rooms: There are dressing rooms at basement level, backstage in the basement. The stage manager will be provided with keys to lock and unlock the dressing rooms.

Loading In/Out

Load in through lobby Building entrance 7'5"(h) x 5'8"(w)

64E4 Cultural Center does not have a loading bay, so all load-ins and load-outs must be done in the lobby of the building. This imposes a few restrictions

-Architectural finishes in the lobby and hallway must need to be protected.

-Since the load-in area is on the street, parking schedules should be carefully coordinated.

- PLEASE NOTE: The elevator is to be used exclusively for the transportation of handicapped staff and patrons. Any damage resulting from using the elevator to transport items will be deducted from your security deposit.

Stages

Stage Deck: Masonite: Fastening to deck is NOT allowed

Workspace: There is no separate workshop space, so sets should arrive ready to be assembled.
Modification is possible in the space, but sawing or welding must first be approved.

Painting: Requests to paint the deck must be submitted in advance to Technical Manager. Upon
Strike theater must be painted back* Walls CANNOT be painted
(*Floor Behr - Jet Black Eggshell **NO EXCEPTIONS**)

Marley: Marley is not available for 64E4 Cultural Center. When it is down, nothing may be
screwed into deck through Marley. Tap shoes, sharp points, or other damaging equipment may not be used.

F/X: Please inform us immediately if any fog, cigarettes, open flames (including candles and
matches) or other f/x are required for the production. Material data sheets and descriptions for any and all permits required
by the NYC and its agencies must be provided six weeks prior to company's arrival.

Flame proofing: Certificates for all materials and scenery **must** be provided before they enter the building.
Flame tests are required for all set pieces. If you need a field test and certificate, **Pope Jackson** is a certified inspector
and can perform your test for an additional fee.

Rigging:

64E4 Cultural Center is equipped with a pipe grid. The Grid is rated for 30lbs/linear foot dead load. No live/dynamic loads from grid. All rigging plans must be submitted six (6) weeks prior to your load-in, and are subject to approval.

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Support:

Ladders

(2) 8' Ladder

(1) 10' Ladder

Use of Toxic and/or Hazardous Materials

Please be advised that the use of Toxic and/or Hazardous materials, including but not limited to:

- Flammable Materials
- Spray Paints (other than acrylic or water based)
- Acetone or other solvents
- Petroleum based products
- Non-water-based adhesives

is forbidden in any interior space of 64E4 Cultural Center without the express written, advanced notice of the theater management. Permission will only be granted upon review of the material and implementation of proper protective procedures.

This policy will be strictly enforced and applies to the entire renting company.